

**Village of Varna --- Meeting Minutes of Regular Village Board Meeting  
 Varna Community Center, 512 Main Street, Varna, IL  
 Tuesday, December 3, 2024, at 7:00 P.M.**

*NOTE: At this meeting, the Board may consider and act upon the items set forth on this Agenda*

**Call meeting to order:** President Louis Holocker

**Pledge of Allegiance**

**Roll Call:**

Louis Holocker	P	Susan Chambers	P	LeRoy Marliere	P	Barry Meierkord	P
		Jennifer Koch	P	Wendy Todd	P	Marty Kruse	P

**Special Business**

**1. Motion to Accept Resignation of Wendy Todd as Village Trustee**  
 (unexpired term ending 2027)

The board accepted Wendy Todd’s resignation dated November 27,2024, for the Trustee position.

Move 1<sup>st</sup>. Jennifer Koch 2<sup>nd</sup>. LeRoy Marliere

Louis Holocker		Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
		Jennifer Koch	A	Wendy Todd		Marty Kruse	A

**2. Motion to Appoint Wendy Todd as Village Clerk, term ending in 2025.**

The board approved the appointment of Wendy Todd, to fill the unexpired term of the Village Clerk position.

Move 1<sup>st</sup>. Marty Kruse 2<sup>nd</sup>. LeRoy Marliere

Louis Holocker		Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
		Jennifer Koch	A	Wendy Todd		Marty Kruse	A

**3. Motion to Appoint David Todd as Trustee to fill unexpired term ending in April 2027**  
 (office vacated by Wendy Todd)

The Board approved the appointment of David Todd to fill the unexpired term of Trustee.

Move 1<sup>st</sup>. LeRoy Marliere 2<sup>nd</sup>. Jennifer Koch

Louis Holocker		Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
		Jennifer Koch	A	Wendy Todd		Marty Kruse	A

**4. Swear in New Clerk & Trustee**

Wendy Todd as Village Clerk and David Todd as Village Trustee, both took oath of office and were sworn in by Village President, Louis Holocker.

**Motion to Approve Minutes**

Approval, with corrections, for the November 4, 2024, regular meeting minutes.

Move 1<sup>st</sup>. LeRoy Marliere 2<sup>nd</sup>. Jennifer Koch

Louis Holocker	Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**Motion to Accept Treasurer’s Report and place it on file (Roll Call Vote)**

Move to approve Treasurers report and place it on file.

Move 1<sup>st</sup>. Susan Chambers 2<sup>nd</sup>. LeRoy Marliere

Louis Holocker	Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**Motion to Approve Payment of Current Bills (Roll Call Vote)**

Move to approve the payment of Village bills for the month of November 2024.

Move 1<sup>st</sup>. LeRoy Marliere 2<sup>nd</sup>. Jennifer Koch

Louis Holocker	Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**Reports**

- 1. Treasurer
- 2. Maintenance
- 3. Water Works
- 4. Clerk

**No reports given.**

**Public Comments** (Per Res. 2023-12-04, each speaker has 5 minutes & the public comment period is limited to 30 min.) **None**

**Approval of Travel Request(s)** (if any)

**Old Business**

**New Business:**

**1. Motion to Pay Employees Christmas Bonus**

Move to pay 4 employees a 2024 Christmas Bonus.

Move 1<sup>st</sup>. LeRoy Marliere 2<sup>nd</sup>. Marty Kruse

Louis Holocker	Susan Chambers	ABST	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**2. Discuss and Act on Parking Issues on Main St.**

Concerns about parking issues on Main Street were discussed. The Board felt that congestion on Main St. was a rare event but should a business open or if more concerns are brought to the attention of the Village, the matter will be revisited. No action taken no motion carried.

Move 1<sup>st</sup>. 2<sup>nd</sup>.

Louis Holocker	Susan Chambers	LeRoy Marliere	Barry Meierkord	
	Jennifer Koch	David Todd	Marty Kruse	

**3. Discuss and Act on Restitution for Bathroom Doors at Pavilion**

Discussed that community service for restitution has not been effective, so board approved to have the village attorney send a letter with a bill for the materials and labor cost of replacing the damaged door.

Move 1<sup>st</sup>. Marty Kruse 2<sup>nd</sup>. David Todd

Louis Holocker	Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**4. Discuss and Act on Hiring an Appraiser for Village Property**

Discussion on contacting J M Smith & Associates Inc., Chillicothe, for a present day, fair market value, assessment on village owned land for capitalization and auditing purposes. Will contact, to discuss details and request an estimate for cost.

Move 1<sup>st</sup>. Jennifer Koch 2<sup>nd</sup>. David Todd

Louis Holocker	Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**5. Discuss and Act on Fund Balance Policy for the Village**

Approved and passed a Fund Balance Policy for the Village of Varna, per GASB 54.

Move 1<sup>st</sup>. LeRoy Marliere 2<sup>nd</sup>. Susan Chambers

Louis Holocker	Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
	Jennifer Koch	A	David Todd	A	Marty Kruse	A

**6. Discuss and Act on Whistleblower Policy for the Village**

Whistleblower Policy tabled till January meeting. No action taken or motion made.

Move 1<sup>st</sup>. 2<sup>nd</sup>.

Louis Holocker	Susan Chambers	LeRoy Marliere	Barry Meierkord	
	Jennifer Koch	David Todd	Marty Kruse	

**President's Report**

Discussion on renting a jackhammer attachment for village bobcat skid str to break up excess concrete for easier disposal or reuse as fill.

**Trustee Comments**


**Correspondence**

**Executive Session (If needed)**

**Adjournment**

Move	1 <sup>st</sup> . LeRoy Marliere		2 <sup>nd</sup> . Jennifer Koch				
Louis Holocker		Susan Chambers	A	LeRoy Marliere	A	Barry Meierkord	A
		Jennifer Koch	A	David Todd	A	Marty Kruse	A

Minutes approved on January 6, 2025.

  
 Village President, Louis Holocker

  
 Village Clerk, Wendy Todd